

REQUIREMENTS FOR THE ADC

(Alcohol Drug Counselor, IC&RC Level Certification)

1. Applicant must submit a completed portfolio/application.
2. *Work Experience:* Must have documented 6,000 hours of work experience. A Bachelor's Degree in a human services field may be substituted for 2,000 hours of work experience. A Master's Degree in a human services field may be substituted for 4,000 hours.
3. *Clinical Supervision:* Must have documented a minimum of 300 hours in the four domains. A minimum of 10 hours in each four domains must be documented.
4. *Education/Training:* 300 clock hours of education/training must be documented. This education must be in four domains and be from an accredited college or university. Must include 6 hours of ethics education and 4 hours of AIDS/HIV education. Original transcripts must be sent from the college or university.
5. *Evaluations:* Applicants must have three (3) colleague evaluations and one supervisor evaluation submitted. Must be submitted by the evaluators, not the applicant.
6. *Passage of the IC&RC Written Examination:*
7. *Signed Code of Ethics.*